

## HOW TO GET AN APPLICATION FORM FOR THE 2020 SIMON PRIZE

### **You may request an application form beginning on February 24, 2020**

1. Use your **school email address** consistently throughout the application and award notification process. Send an email from that account to [SimonPrize@conwayschools.net](mailto:SimonPrize@conwayschools.net). The subject should be **Requesting Simon Prize Application**.
2. Use the CC: line for your parent(s) or guardian(s) email address if it is available.
3. In the body of the email include
  - a. Your name (l, f, m)
  - b. The name of your current math teacher
4. You should receive two email replies
  - a. A document with the directions for filling out and submitting your form
  - b. Your application form
5. **If you do not receive both of the two email replies within 48 hours, check your Junk and/or Clutter folder. If you still do not find it, be sure you are sending your email to the correct address and try again.**

**Deadline for submitting application forms is April 1, 2020**

IF YOU HAVE ANY QUESTIONS, SEND AN EMAIL TO [SimonPrize@conwayschools.net](mailto:SimonPrize@conwayschools.net)